



Meeting Minutes

October 2, 2024-draft
Virtual - Zoom

NAME	INSTITUTION / SITE
James Atwater	Third Infantry Division Museum
Jami Brantley	Girl Scout First Headquarters (Girl Scouts of Historic Georgia)
Kelsey Chandler	Tybee Island Historical Society
Danielle Christian	Juliette Gordon Low Birthplace
Kaleena Coyle	Savannah Center for Blind and Low Vision
Adam Cusick	Individual
Lisa Denmark	Individual
Breana James	Georgia Historical Society
Shanon Matzke	UGA Marine Extension and GA Sea Grant Aquarium
Kristin Mikles	Davenport House Museum
Laura Seifert	Fort Pulaski
Elizabeth Srsic	Juliette Gordon Low Birthplace
Danielle Christian	Juliette Gordon Low Birthplace
Wilma Whetan	Individual
Kelly Zacovic	Municipal Archives

Call to Order and Member Introductions

Kelly Zacovic, President of CMA, called the meeting to order and asked attendees to introduce themselves and their affiliation in the zoom chat.

Approval of Minutes

A motion was made and seconded to approve the May 2024 meeting minutes. Kelly Zocovic called for a vote on the motion. The motion carried.

Treasurer's Report

Adam Cusick, CMA Treasurer, presented the treasurer's report. As of October 1, the balance is \$13,716.52.

Old Business

None reported.

Membership Campaign Update

Campaign duration: June 1 to September 2024.

Current membership: 45 institutional members (some new), 42 individual members, 12 student members (higher than previous years)

Reciprocal admission membership cards are being processed. The board has opted to return to cardstock (paper) cards because the plastic card experiment was more expensive. They will be sent out in November.

Membership Resources

Kelly Zacovic outlined membership resources, including:

The Kiah Fund, which is available for professional development and knowledge sharing. If you are interested in applying, please make sure you explain how your use of the Kiah Fund would benefit CMA more broadly. There is now a student member category with specific guidelines on partnering with institutions. Applicants are encouraged to carefully review the guidelines.

The Listserv, which is managed by Lisa Denmark, CMA Secretary, is useful for sharing information about your sites, exhibitions, programs, closures, emergency situations, and sharing educational opportunities. CMA members will receive an email at the end of the week about how to post to the listserv.

The Reciprocal Admission (RA) program provides opportunities for active CMA members to visit member sites. Cards will be distributed in November along with program information. Student members do not get cards. If you have any questions about the RA program and the cards, please contact Kelly Zacovic.

Other membership benefits include: Lunch and learn meetings alternating zoom and in person, December Christmas party, field trip in January, after work networking events, volunteer opportunities, and Awards of Excellence (June).

Call for Committee Members

CMA is seeking increased membership involvement in its committees.

The Program Committee works with Kelsey Chandler to plan events, lunch and learn, and community engagement activities

Other committees seeking members include the Nominating Committee, Awards Committee, Standing PR and Marketing Committee, Communications Committee, and the Audit Committee (seeking 2 members and 1 non-member for fall audit)

CMA Social Meet-up Events

Kelsey Chandler suggested the formation of a CMA meetup group for casual socializing. Events (family-friendly events, student events, exhibits, lectures, and talks) can be announced via the CMA listserv. Volunteers are requested for organizing these events.

CMA Records Transfer

Per the 2023 bylaws revision which implemented a records management policy, the CMA board decided to transfer its records from Georgia Historical Society to Savannah Municipal Archives. This will result in \$250 annual savings and improved accessibility.

Program

Kelsey Chandler introduced Kaleena Coyle from the Savannah Center for Blind and Low Vision. She delivered a presentation entitled "What We Do at the Center for Blind and Low Vision and How Sites Can Improve Access for the Blind and Visually Impaired."

Member Updates & Announcements

- Kristin Mikles from the Davenport House asked if CMA would be interested in discussing lack of visitors at museums. The attendees agreed this is something that should be discussed. Kelly Zocovic follow up with Kirstin Mikles and Kelsey Chandler.

Meeting adjourned at 12:55PM.

Next Meeting

What: CMA Business Meeting and Program

When: Wednesday, November 6, 2024, at noon

Where:

Speaker:

Topic: